

**MINUTES
SANTA FE IRRIGATION DISTRICT
WATER RESOURCES COMMITTEE**

September 3, 2020
Santa Fe Irrigation District
5920 Linea del Cielo, Rancho Santa Fe, CA 92067

Due to the COVID-19 State of Emergency and pursuant waivers to certain Brown Act provisions under the Governor’s Executive Orders, meetings of the Board and Board Committees will be conducted via Zoom Meeting (webinar/teleconference) and there will be no physical location from which members of the public may participate. Instead, the public may listen and/or view the meeting proceedings and provide public comment and comments on specific agenda items by following the posted instructions, including how to submit written comments for inclusion, instructions for viewing or listening to the meeting, and how to participate via Zoom. Additionally, these public comment procedures supersede the District’s standard public comment policies and procedures to the contrary.

PRESENT: Chairman Andy Menshek, Director Marlene King, General Manager Albert Lau, Executive Assistant Kim Johnson, Engineering Services Manager Rania Amen, Water Treatment Plant Manager Tim Bailey, Distribution System Manager Chris Bozir, Associate Civil Engineer Marissa Potter, and Public Communications Officer Teresa Penunuri were present.

Chairman Menshek called the meeting to order at 9:00 a.m.

ORAL COMMUNICATIONS - None

ACTION AND DISCUSSION ITEMS:

1. APPROVAL OF AUGUST 6, MEETING MINUTES

The Committee approved the minutes as presented.

2. CONSIDER EXECUTING PURCHASE CONTRACT FOR INSTALLATION OF FILTER INFLUENT VALVES AND ACTUATORS

GM Lau introduced the item and WTPM Bailey presented the request and responded to questions from the Committee.

After discussion, the Committee agreed with staff’s recommendation for approval and directed staff to move the item forward for full Board consideration at their regular September meeting as a Consent item.

3. CONSIDER EXECUTING A SOLE SOURCE PURCHASE CONTRACT TO R+B AUTOMATION FOR THE PURCHASE AND INSTALLATION OF BACKWASH VALVES AND ACTUATORS, AND EFFLUENT VALVES

GM Lau introduced the item and WTPM Bailey presented the request and responded to questions from the Committee.

Director King commented the memo was very well written, clear and easy to understand. She asked if the bid was still valid because it was dated March 6, 2020. WTPM Bailey confirmed with the vendor that the price would be held.

After discussion, the Committee agreed with staff's recommendation for approval and directed staff to move the item forward for full Board consideration at their regular September meeting as a Consent item.

4. CONSIDER FY21 JOINT FACILITIES BUDGET AMENDMENT AND EXECUTING PURCHASE CONTRACT FOR PLANT MAINTENANCE VEHICLE

GM Lau introduced the item and WTPM Bailey presented the request and responded to questions from the Committee.

After discussion, the Committee agreed with staff's recommendation for approval and directed staff to move the item forward for full Board consideration at their regular September meeting as a Consent item.

5. CONSIDER ACTIONS RELATED TO AND FOR THE R.E. BADGER OPERATIONS ROOF REPLACEMENT PROJECT (PROJECTS J-2050)

GM Lau introduced the item and ESM Amen presented the item and responded to questions from the Committee.

Director King expressed concern that the low bid was significantly less than the Engineer's Estimate. Chairman Menshek shared Director King's concerns and reported he had performed extensive research on the Contractor, found no Veteran connection, and noted it appeared the contractor had limited experience on this type of project. The Committee directed staff to ensure adequate oversight is performed on the project and to provide continued project status updates to the Committee.

After a lengthy discussion, the Committee agreed with staff's recommendation for approval and directed staff to move the item forward for full Board consideration at their regular September meeting as a Consent item.

6. CONSIDER AN AGREEMENT FOR THE STORAGE OR SALE OF LOCAL WATER TO THE SAN DIEGO COUNTY WATER AUTHORITY BY THE SANTA FE IRRIGATION DISTRICT AND SAN DIEGUITO WATER DISTRICT

GM Lau introduced the item and ESM Amen utilized a PowerPoint presentation to highlight the notable terms of the proposed agreement. She and GM Lau responded to questions from the Committee.

Director King commented she appreciated the thorough, clear memo and gave kudos to staff.

After discussion, the Committee agreed with staff's recommendation for approval and directed staff to move the item forward for full Board consideration at their regular September meeting.

REPORTS

7. FY21 CAPITAL IMPROVEMENT PROJECTS STATUS REPORT

ESM Amen provided a status report on the capital projects and noted that the last project to bid in this Fiscal Year is the Cielo Pump Station.

8. ENGINEERING SERVICES MANAGER'S REPORT

ESM Amen thanked the Committee for their input and support to staff on the recent District Administrative Code updates for Articles 18 and 24. She added that these revisions will strengthen staff's ability to protect District assets and that the out of service area agreements in place will be reviewed to ensure their compliance with the newly adopted Code.

9. DISTRIBUTION SYSTEM MANAGER'S REPORT

DSM Bozir reported staff is monitoring the current excessive heat warning, no safety shut-off notices have yet been issued, and an increase in demand is expected.

10. WATER TREATMENT PLANT MANAGER'S REPORT

WTPM Bailey reported the Plant is running well, treating 40% local water, and they expect a jump in demand as a result of the current heat advisory for the region. He reported that in the last two weeks, the Plant has topped 35 million gallons per day, which is the highest in the past few years.

Additionally, WTMP Bailey reported on an unplanned power shut off the end of August that was well managed. He also reported on a San Dieguito Reservoir pump failure resulting from overheating that was discovered by an Operator as no alarms sounded. He continued that maintenance had removed the pump for analysis.

WTPM Bailey informed the Committee that discussions are ongoing with Operations and Lab staff to perform studies on conditions generated by recent capital projects, including

filters and temporary backwash needed on the Seismic retrofit projects. He added that they all look forward to the opportunity to subsequently present these studies and findings at Conferences.

Chairman Menshek commented he appreciates the “new blood” from the General Manager on down and their way to see things differently. He expressed his appreciation for thoughtful succession planning and for finding ways to creatively grow staff members.

11. GENERAL MANAGER’S REPORT

GM Lau gave kudos to staff for being well prepared in these challenging energy market times with rolling blackouts and safety shut-downs. He also noted his appreciation for San Dieguito Water District staff for their collaboration during the development of the Sales/Storage agreement for Lake Hodges and that they are “fantastic partners!”

12. COMMITTEE MEMBERS’ COMMENTS

Director King commented she neglected to compliment staff on the Roof Replacement project memo, that it was very complete, and appreciated the clarity of the cost share between the Districts and that customers who follow the Water Resources Committee memos would find them easily understood.

Chairman Menshek hoped everyone could stay cool and safe in this continued heat wave.

INFORMATION ITEMS – None

ADJOURN

Chairman Menshek adjourned the meeting at 10:12 a.m.

DocuSigned by:



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Andy Menshek, Chairman