

**MINUTES
SANTA FE IRRIGATION DISTRICT
WATER RESOURCES COMMITTEE**

August 6, 2020
Santa Fe Irrigation District
5920 Linea del Cielo, Rancho Santa Fe, CA 92067

Due to the COVID-19 State of Emergency and pursuant waivers to certain Brown Act provisions under the Governor's Executive Orders, meetings of the Board and Board Committees will be conducted via Zoom Meeting (webinar/teleconference) and there will be no physical location from which members of the public may participate. Instead, the public may listen and/or view the meeting proceedings and provide public comment and comments on specific agenda items by following the posted instructions, including how to submit written comments for inclusion, instructions for viewing or listening to the meeting, and how to participate via Zoom. Additionally, these public comment procedures supersede the District's standard public comment policies and procedures to the contrary.

PRESENT: Chairman Andy Menshek, Director Marlene King, General Manager Albert Lau, Executive Assistant Kim Johnson, Engineering Services Manager Rania Amen, Water Treatment Plant Manager Tim Bailey, Distribution System Manager Chris Bozir, and Public Communications Officer Teresa Penunuri were present.

Chairman Menshek called the meeting to order at 9:00 a.m.

ORAL COMMUNICATIONS - None

ACTION AND DISCUSSION ITEMS:

1. APPROVAL OF JUNE 4, MEETING MINUTES

The Committee approved the minutes as presented.

2. MONTHLY BOARD REPORTS RELATED TO WATER DISTRIBUTION AND PRODUCTION

PCO Penunuri presented the item and she and GM Lau responded to questions from the Committee.

Director King expressed concern with staff's recommendation to provide this information quarterly, noting these reports are in the top three items she reviews in the monthly Board agenda materials and that she reviewed the past three years of these charts during the recent budget approval process.

Chairman Menshek asked the rationale for Staff's recommendation to report quarterly. PCO Penunuri responded that staff is working to determine how best to include data generated from the water use efficiency standards once required by the State. Chairman Menshek agreed that information will be useful, but agreed with Director King that monthly reporting is desired. He added that he would prefer the data be focused on each Division; however, reiterated the Committee's desire to continue the monthly report to the Board. PCO Penunuri offered to develop a "dashboard" on the District's webpage that could be accessed by Directors to obtain this type of information; Chairman Menshek stated he supported that idea.

GM Lau suggested the two monthly reports could be consolidated into a single report in the near future, reducing the duplicative data reported.

3. CONSIDER EXECUTING A PURCHASE CONTRACT FOR CASE 590SN BACKHOE LOADER

DSM Bozir presented the item and responded to questions from the Committee. After discussion, the Committee agreed with staff's recommendation for approval and directed staff to move the item forward for full Board consideration at their regular August meeting as a Consent item.

4. CONSIDER A RESOLUTION ADOPTING AMENDMENTS TO DISTRICT ADMINISTRATIVE CODE ARTICLE 18, ANNEXATIONS AND DETACHMENTS, WATER SERVICE OUTSIDE DISTRICT, AND ARTICLE 24, EASEMENTS, ENCROACHMENTS, AND OTHER PERMITS

ESM Amen presented the item and responded to questions from the Committee. She reported Article 24 was returned to the Committee after their comments were received and incorporated into the directive. She added that Article 18 had been reviewed by LAFCO and their comments were also provided in the draft before the Committee.

The Committee expressed concern with the criteria as stated related to annexations and out of service agreements and requested clarification prior to Board consideration. Staff will consult with General Counsel and move the item forward to the Board after additional clarification of terms.

After discussion, the Committee agreed with staff's recommendation for approval and directed staff to move the item forward for full Board consideration at their regular August meeting as a Consent item.

5. LAKE HODGES STATUS UPDATE

ESM Amen provided an update on the water storage and sales agreement being developed with the San Dieguito Water District, City of San Diego, and the San Diego County Water Authority and reported that the agreement should come before the respective Boards for

consideration at their regular September meetings. GM Lau added that there has been a good collaborative effort with San Dieguito Water District.

REPORTS

6. FY21 CAPITAL IMPROVEMENT PROJECTS STATUS REPORT

ESM Amen provided a status report on the capital projects and utilized a PowerPoint presentation for updates on the Mechanical Dewatering project. She added that negotiations continue with the City of Solana Beach regarding siting an antenna for the automated metering infrastructure project.

7. ENGINEERING SERVICES MANAGER'S REPORT

ESM Amen reported that the District's GIS system will have a platform expansion improving utility isolation grids used for Dig Alerts, which can be managed via iPads by field personnel. Staff will prepare a demonstration for the Committee at a future meeting.

8. DISTRIBUTION SYSTEM MANAGER'S REPORT

DSM Bozir reported that the Phase 5 of the Automated Metering Infrastructure program has been completed, and added that he is personally proud to work with Engineering and Operations because of the excellent coordination and outstanding job done in light of challenges presented by the COVID-19 pandemic. He continued that the distribution system is performing well and they are managing seasonal increased demands.

9. WATER TREATMENT PLANT MANAGER'S REPORT

WTPM Bailey reported the plant is running smoothly and demand has increased substantially with warmer weather, up to 36 mgd several times over the past two months. He added that the plant is treating 30% local water which is about the maximum they can use due to water quality and chemicals required for treatment.

10. GENERAL MANAGER'S REPORT

GM Lau offered kudos to the management team for their collaborative spirit in working together and with San Dieguito Water District staff on recent projects.

11. COMMITTEE MEMBERS' COMMENTS

Chairman Menshek thanked GM Lau for offering his praise and noted the Board notices it too. He commented on the City and County of Los Angeles and their shut-offs with COVID-19 violations and asked staff to research the legality of this if implemented in San Diego County. He also commented on the proposal considered by the City of Del Mar for up to 1500 homeless veterans to shelter at the Del Mar Fairgrounds and asked staff to

confirm with General Counsel that there is no District liability by permitting people to “live” within the Lake Hodges flood plain.

Director King stated she enjoyed the meeting and listening to the Managers’ reports. She mentioned her comments during the January Board meeting on the lessons learned during the Sonoma County fires last fall, referencing WTPM Bailey’s “Lessons Learned” during the SDGE shut offs and asked the managers to please keep note on how well they are doing during this pandemic crisis.

INFORMATION ITEMS – None

ADJOURN

Chairman Menshek adjourned the meeting at 10:50 a.m.

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Andy Menshek, Chairman