

**MINUTES  
SANTA FE IRRIGATION DISTRICT  
WATER RESOURCES COMMITTEE**

May 7, 2020  
Santa Fe Irrigation District  
5920 Linea del Cielo, Rancho Santa Fe, CA 92067

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Due to the COVID-19 State of Emergency and pursuant waivers to certain Brown Act provisions under the Governor’s Executive Orders, meetings of the Board and Board Committees will be conducted via Zoom Meeting (webinar/teleconference) and there will be no physical location from which members of the public may participate. Instead, the public may listen and/or view the meeting proceedings and provide public comment and comments on specific agenda items by following the posted instructions, including how to submit written comments for inclusion, instructions for viewing or listening to the meeting, and how to participate via Zoom. Additionally, these public comment procedures supersede the District’s standard public comment policies and procedures to the contrary.

**PRESENT:** Chairman Andy Menshek, Director Marlene King, General Manager Al Lau, Executive Assistant Kim Johnson, Engineering Services Manager Rania Amen, Administrative Services Manager Seth Gates, Associate Civil Engineer Marissa Potter, Water Treatment Plant Manager Tim Bailey, and Distribution System Manager Chris Bozir were present.

Chairman Menshek called the meeting to order at 9:00 a.m.

**ORAL COMMUNICATIONS - None**

**ACTION AND DISCUSSION ITEMS:**

1. APPROVAL OF FEBRUARY 27, 2020 MEETING MINUTES

The Committee approved the minutes as presented.

2. REVIEW AND DISCUSS FY21 PROPOSED CAPITAL IMPROVEMENT PROJECT BUDGET AND REVISED CAPITAL ACQUISITION PROGRAM BUDGET

ESM Amen presented the item and responded to questions from the Committee. She reported that a risk assessment had been performed to determine if any project delays were feasible, and that Staff recommends no delays in the capital improvement program. The recommended reductions in the capital acquisition program budget were presented to the Committee.

After discussion, the Committee directed staff to move the item forward with Staff’s recommended modified CAP Budget and no modifications to the CIP Budget as presented for Board consideration at their regular May meeting.

3. CONSIDER A RESOLUTION ADOPTING AMENDMENTS TO THE DISTRICT ADMINISTRATIVE CODE ARTICLES 23, 26, AND 27

GM Lau introduced the item and DSM Bozir presented the proposed amendments and responded to questions from the Committee.

After discussion, the Committee agreed with Staff's recommendations and directed staff to move the item forward for full Board consideration at their regular May meeting as a Consent item.

4. CONSIDER AUTHORIZING THE GENERAL MANAGER TO APPROVE A CONTRACT EXTENSION WITH CAL-CHEM FOR THE PROCUREMENT OF ALUMINUM CHLOROHYDRATE

GM Lau introduced the item, WTPM Bailey presented the item, and responded to questions from the Committee.

Director King requested the memo to the Board include that the vendor agreed to extend the agreement at no additional cost to the District.

After discussion, the Committee agreed with Staff's recommendation for approval and directed staff to move the item forward for full Board consideration at their regular May meeting as a Consent item.

5. LAKE HODGES STATUS UPDATE

ESM Amen utilized a PowerPoint presentation to provide an update to the Committee on the status of Lake Hodges. She and GM Lau responded to questions from the Committee.

## REPORTS

6. FY20 CAPITAL IMPROVEMENT PROJECTS STATUS REPORT

ESM Amen reported that the recommended Clearwell and Washwater Tank Seismic Improvements contractor and Construction Manager contracts will be considered by the Committee in June.

7. ENGINEERING SERVICES MANAGER'S REPORT

ESM Amen reported that five consultant proposals were received to perform the Urban Water Management Plan update and staff is working in concert with San Dieguito Water District to evaluate the proposals as the consultant will develop each agency's update.

8. DISTRIBUTION SYSTEM MANAGER’S REPORT

DSM Bozir reported that Distribution staff was busy in April with one leak in Rancho Santa Fe, obtaining water quality samples, and monitoring pressure reducing stations.

9. WATER TREATMENT PLANT MANAGER’S REPORT

WTPM Bailey reported the Plant is running well and with the recent rains and increased level in Lake Hodges, and that the Plant is treating 40% local and 60% imported water. He also reported that Plant staff and SFID Distribution staff had been working with San Dieguito Water District distribution staff to determine ways to improve their water quality, including increasing flows.

10. GENERAL MANAGER’S REPORT

GM Lau provided a COVID-19 update relating to the District and stated he was proud of District staff during this trying time. He added that there have been no water service interruptions, continued high level of service, and that no employees have been ill. Mr. Lau continued that staff is working to develop a transition plan for the District as the State and County ease restrictions.

11. COMMITTEE MEMBERS’ COMMENTS

Director King commented that she had recently read the San Dieguito Water District Asset Management Master Plan and was surprised that the “dead zones” in their system were not totally attributed to topography.

Director Menshek asked what plans are being developed to reintroduce “in person” Board and Committee meetings. GM Lau responded that the District Board Room is small and would not provide adequate social distancing requirements as it exists today. Depending on County Health and State guidelines, the feasibility to host in person meetings is being evaluated. He added that the Safety Center is being considered for future meetings, and that the virtual platform would likely continue for the next couple of months.

Director Menshek thanked the GM and the District team for their efforts during these conditions.

The Committee expressed concern with the audio quality of this meeting and staff will continue to evaluate how quality could be improved.

**INFORMATION ITEMS – None**

**ADJOURN**

Chairman Menshek adjourned the meeting at 11:00 a.m.

DocuSigned by:  
*Andy Menshek*  
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Andy Menshek, Chairman