



**MINUTES
REGULAR BOARD MEETING
OF THE SANTA FE IRRIGATION DISTRICT
BOARD OF DIRECTORS**

April 15, 2021
Santa Fe Irrigation District
5920 Linea del Cielo
Rancho Santa Fe, CA 92067

Due to the COVID-19 State of Emergency and pursuant waivers to certain Brown Act provisions under the Governor's Executive Orders, meetings of the Board and Board Committees will be conducted via Zoom Meeting (webinar/teleconference) and there will be no physical location from which members of the public may participate. Instead, the public may listen and/or view the meeting proceedings and provide public comment and comments on specific agenda items by following the posted instructions, including how to submit written comments for inclusion, instructions for viewing or listening to the meeting, and how to participate via Zoom. Additionally, these public comment procedures supersede the District's standard public comment policies and procedures to the contrary.

ROLL CALL - CALL MEETING TO ORDER

President Hogan called the meeting to order at 8:30 a.m.

BOARD MEMBERS PRESENT: Vice President Frank Creede and Directors Dana Friehauf, Sandra Johnson, and Andy Menshek were present.

BOARD MEMBERS ABSENT: President Michael Hogan

STAFF AND OTHERS PRESENT: General Manager Albert Lau, Executive Assistant Kim Johnson, Administrative Services Manager Seth Gates, Engineering Services Manager Rania Amen, Distribution System Manager Chris Bozir, Water Treatment Plant Manager Tim Bailey, Public Communications Officer Teresa Penunuri, General Counsel Paula de Sousa, Best Best & Krieger, and members of the public were present. Also present was Sally Johnson, Woodard & Curran.

PLEDGE OF ALLEGIANCE

Vice President Creede led the Pledge of Allegiance.

ITEMS TO BE ADDED TO THE AGENDA – None

ORAL COMMUNICATIONS – None

PRESENTATIONS AND AWARDS

1. Employee Recognition:
 - a. David Harris, 10 years of service to the District
 - b. Eric Patterson, 10 years of service to the District
 - c. Distinguished Budget Award – Government Finance Officers’ Association

GM Lau introduced the employees, and via a PowerPoint presentation, provided an outline of Mr. Harris’ and Mr. Patterson’s accomplishments, and shared highlights of how their off duty time is spent. The Board thanked David and Eric for their service.

2. ACWA Refund Check Presentation – Mr. Andy Sells, JPIA CEO

GM Lau introduced Mr. Sells, who congratulated the District on their safety “culture” and performance which awarded them over \$111,000. This amount represents the District’s share of the pool returned to JPIA member agencies based on claims.

The Board thanked Mr. Sells and congratulated staff on this accomplishment.

**ACTION AGENDA
CONSENT ITEMS**

3. Approval of Minutes – March 18, 2021 Regular Meeting Minutes
4. Receive and File Monthly Finance Reports
 - a. Budget Performance
 - b. Disbursements
 - c. Monthly Investment Transaction Report
5. Quarterly Treasurer’s Investment Report
6. Quarterly Board Expenses Report
7. Authorize the General Manager to Execute Purchase Agreement for Aluminum Chlorohydrate
8. Waive Full Reading and Adopt Resolution No. 21-07 Adopting Amendments to the District Administrative Code, Article 9
9. Authorize the General Manager to Execute a Mutual Aid Agreement to Provide Emergency Services between the San Diego County Water Authority and its Member Agencies

Upon a motion by Director Menshek and second by Director Johnson, the Board unanimously adopted the Consent Calendar. Roll call vote was taken as follows:

Ayes: Creede, Friehauf, Johnson, and Menshek
Noes: None
Abstain: None

Absent: Hogan

ACTION AND DISCUSSION ITEMS

10. Approve Revised March 3, 2021 Special Meeting Minutes

Board Secretary Johnson read email comments received from Marlene King. Ms. King commented that the Board had dealt with written comments and their inclusion in minutes in the past, agreed with General Counsel's advice to include written comments in the District's administrative record for the particular meeting, and that commenters are not required to state their name and/or address for the record to provide public comments.

GM Lau introduced the item and responded to questions from the Board.

Upon a motion by Director Johnson and second by Director Friehauf, the Board voted 4-0 to approve the minutes as revised. Roll call vote was taken as follows:

Ayes: Creede, Friehauf, Menshek, and Johnson
Noes: None
Abstain: None
Absent: Hogan

11. Create New Information Technology Position Classification

GM Lau introduced the item and ASM Gates presented the item and responded to questions from the Board. Vice President Creede noted the item had been discussed by the Executive Committee and they fully support the request.

After a brief discussion, a motion was made by Director Friehauf and seconded by Director Menshek, the Board voted 4-0 to approve the new Information Technology Position Classification. Roll call vote was taken as follows:

Ayes: Creede, Friehauf, Menshek, and Johnson
Noes: None
Abstain: None
Absent: Hogan

12. Review Proposed FY22 Budget Schedules

ASM Gates introduced the item and responded to questions from the Board.

The Board discussed the recently created "Local Water Fund," the legal requirements of establishing reserve fund levels, the use of the SDCWA refund which resulted from their litigation with Metropolitan Water District, and if the final budget document could clearly state the benefits for rate payers.

The Board also expressed a desire to reduce operational costs where possible without risking excellence and efficiency.

This item was for the Board's information only. No action was requested or required of the Board.

Vice President Creede called for a recess at 11:29 a.m.

Vice President Creede reconvened the meeting at 11:35 a.m.

13. Review and Discuss the Administrative Draft 2020 Urban Water Management Plan and Schedule a Public Hearing for May 20, 2021 for the Urban Water Management Plan, Water Shortage Contingency Plan, and the District's Addendum to the 2015 UWMP on Delta Reliance

GM Lau introduced the item and ESM Amen introduced Sally Johnson, Woodard & Curran. Ms. Johnson utilized a PowerPoint presentation to provide a summary of each of the nine chapters in the UWMP. She and ESM Amen responded to questions from the Committee.

Director Menshek noted this item was discussed extensively at Water Resources Committee.

This item was for the Board's information only. No action was requested or required of the Board.

14. Adopt Legislative Advocacy Policy

GM Lau introduced PCO Penunuri who presented the revised policy after incorporating direction received by the Executive Committee. The Board felt it was beneficial to wait until after the Strategic Plan is adopted to develop a stance on priority issues.

Upon a motion by Director Frieauf and second by Director Johnson, the Board voted 4-0 to table this item and be reconsidered after adoption of the District Strategic Plan. Roll call vote was taken as follows:

Ayes: Creede, Frieauf, Menshek, and Johnson
Noes: None
Abstain: None
Absent: Hogan

15. Water Supply Update

PCO Penunuri utilized a PowerPoint presentation to provide an update and responded to questions from the Board. She also provided a brief update on relevant legislation.

This item was for the Board's information only. No action was requested or required of the Board.

DIRECTORS' COMMENTS

16. Directors' Comments

Director Frieauf thanked Vice President Creede for Chairing the meeting.

Director Johnson commented that the Permanent Special Agricultural Water Rate (PSAWR) has been discussed at the Administrative and Finance Committee and she thanked GM Lau for his follow up on that program.

17. Directors' Reports on Conferences, Activities, and Events - None

REPORTS

18. Operations Reports

- a. R.E. Badger Filtration Plant Report
- b. Water Resources Report

These reports were provided for the Board's information only. No action was requested or required of the Board.

19. San Diego County Water Authority Board Meeting Report –President Hogan

The written report was included with the agenda materials.

20. Committee Reports

The Committee reports were included with the agenda materials.

21. General Manager's Report - No report

22. General Counsel's Comments – No report

INFORMATION ITEMS

CLOSED SESSION

- 23. Conference with Legal Counsel- Existing Litigation
Pursuant to Government Code Section 54956.9 (d)(1)
Rancho Santa Fe Association v Santa Fe Irrigation District
Case No. 37-2018-00064214-CU-MC-NC

Vice President Creede adjourned into Closed Session at 12:35 p.m.

Vice President Creede reconvened into Open Session at 1:15 p.m. and reported no reportable actions were taken in Closed Session.

ADJOURNMENT

Vice President Creede adjourned the meeting at 1:15 p.m.

DocuSigned by:

Michael Hogan

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Michael T. Hogan
Board President



Albert C. Lau
Board Secretary/Treasurer