

**MINUTES
SANTA FE IRRIGATION DISTRICT
WATER RESOURCES COMMITTEE**

April 7, 2022
Santa Fe Irrigation District
5920 Linea del Cielo, Rancho Santa Fe, CA 92067

PRESENT: Chairman Andy Menshek, Director Kenneth Westphal, General Manager Albert C. Lau, Board Secretary Kim Johnson, Administrative Services Manager Seth Gates, Engineering Services Manager Marissa Potter, Distribution Operations Manager Chris Bozir, Water Treatment Plant Manager Tim Bailey, and Public Communications Officer Teresa Penunuri were present. Also present was Rebecca Chapman, Best Best & Krieger.

Chairman Menshek called the meeting to order at 9:00 a.m.

ORAL COMMUNICATIONS - None

CLOSED SESSION

1. Conference with Legal Counsel- Anticipated Litigation
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9
One (1) potential case

*Chairman Menshek adjourned into Closed Session at 9:01 a.m.
Chairman Menshek reconvened into Open Session at 9:07 a.m. and reported no reportable actions were taken in Closed Session.*

ACTION AND DISCUSSION ITEMS

2. APPROVAL OF MARCH 3, 2022 MEETING MINUTES

The Committee approved the minutes as submitted.

3. REVIEW DRAFT FY23 CAPITAL ACQUISITION BUDGET

ASM Gates presented the item and he, DSM Bozir, and WTPM Bailey responded to questions from the Committee. He noted these items would be incorporated into the full draft budget for Board consideration at their regular April meeting.

4. REVIEW DRAFT FY23 CAPITAL IMPROVEMENT BUDGET

ESM Potter presented the item and responded to questions from the Committee. She added the items would be incorporated into the full draft budget for Board consideration at their regular April meeting.

5. CONSIDER ACTIONS RELATED TO AND FOR THE CIELO PUMP STATION VALVE REPLACEMENT PROJECT (J-2052)

ESM Potter presented the item and responded to questions from the Committee.

After discussion, the Committee concurred with staff's recommendations and directed staff to move the item forward for full Board consideration at their regular April meeting.

Chairman Menshek called for a recess at 10:09 a.m.

Chairman Menshek reconvened the meeting at 10:13 a.m.

6. REVIEW AND DISCUSS FUTURE AGENDA ITEMS

The Committee reviewed the list and made no revisions.

7. CONSIDER CANCELING MAY WATER RESOURCES COMMITTEE MEETING

GM Lau presented the item and after discussion, the Committee canceled the May Committee meeting.

REPORTS

8. FY22 CAPITAL IMPROVEMENT PROJECTS STATUS REPORT

ESM Potter provided an update and responded to questions from the Committee.

9. ENGINEERING SERVICES MANAGER'S REPORT

ESM Potter provided an update and responded to questions from the Committee.

10. DISTRIBUTION SYSTEM MANAGER'S REPORT

DSM Bozir utilized a PowerPoint presentation to provide a complete overview of how the capital acquisition budgets are developed and department personnel updates. He responded to questions from the Committee.

11. WATER TREATMENT PLANT MANAGER'S REPORT - WTPM Bailey utilized a PowerPoint presentation to provide a comprehensive overview of the requested capital acquisitions at the Plant and responded to questions from the Committee.

12. WATER SUPPLY UPDATE

PCO Penunuri provided an overview of the current water supply conditions throughout the State and region and responded to questions from the Committee.

13. GENERAL MANAGER'S REPORT – No report

14. COMMITTEE MEMBERS' COMMENTS

Director Westphal reported he was at the location of a water main break on April 2nd and complimented staff, naming Safety Coordinator Hughes, for their organized manner and felt all staff did a wonderful job responding to the incident.

INFORMATION ITEMS – None

ADJOURN

Chairman Menshek adjourned the meeting at 11:02 a.m.

DocuSigned by:

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Andy Menshek, Chairman