



AGENDA

EXECUTIVE COMMITTEE MEETING Santa Fe Irrigation District

Wednesday, July 10, 2019
2:00 p.m.

Held at Santa Fe Irrigation District
5920 Linea del Cielo, Rancho Santa Fe, California 92067

CALL MEETING TO ORDER

ORAL COMMUNICATIONS

Opportunity for members of the public to address the Committee (Government Code Section 54954.3) Individuals may address the Committee regarding items not appearing on the posted agenda, which are within the subject matter jurisdiction of the Committee, at any time. Comments and inquiries pertaining to items listed on the agenda will be received during the deliberation of the agenda item. Speakers are asked to state their name, address, and topic, and to observe a time limit of three (3) minutes each. Members of the public desiring to address the Committee are asked to complete a speaker's card, available at the table near the entrance and present it to the Board Secretary prior to the start of the meeting.

ACTION AND DISCUSSION ITEMS

1. Minutes from the May 8, 2019 Executive Committee Meeting (pages 2-3)
2. Review of Draft July 31, 2019 Board of Directors Special Meeting Agenda (pages 4-6)
3. Review of Future Agenda Items (page 7)

REPORTS

4. General Manager's Report (verbal)
5. Committee Members' Comments (verbal)

INFORMATION ITEMS –None

ADJOURN - Next Scheduled Executive Committee meeting: Wednesday, August 7, 2019 @ 2:00 p.m.

Assistance for the disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call the Board Secretary at (858) 756-2424 for assistance at least three (3) working days prior to the meeting so the necessary arrangements can be made.

**MINUTES
EXECUTIVE COMMITTEE MEETING
Santa Fe Irrigation District**

May 8, 2019
Santa Fe Irrigation District
5920 Linea del Cielo, Rancho Santa Fe, CA

CALL MEETING TO ORDER:

President Hogan called the meeting to order at 2:00 p.m.

PRESENT: President Hogan, Vice President Dunford, and General Manager Lau were present.

ORAL COMMUNICATIONS - None

ACTION AND DISCUSSION ITEMS:

1. MINUTES FROM THE APRIL 10, 2019 EXECUTIVE COMMITTEE MEETING

The Committee approved the minutes as presented.

2. REVIEW OF DRAFT MAY 16, 2019 BOARD OF DIRECTORS REGULAR MEETING AGENDA

GM Lau reported three items have been added to the May 16, 2019 Board agenda:

- An item approving a revised Reimbursement Agreement with the City of Solana Beach. The original agreement was approved by the Board at their regular March meeting; however, the project bid was higher than the estimate, requiring additional funds.
- An item to upgrade/replace the District's Networking equipment as the cost exceeds the General Manager purchasing authority.
- An item to replace District printer/copiers as the cost exceeds the General Manager purchasing authority.

The Committee agreed to add the items for consideration as Consent items.

3. REVIEW OF FUTURE AGENDA ITEMS

Staff recommended moving some items from the July Board agenda to later in the summer due to workload and staff availability.

4. CONSIDER CANCELING JUNE 12, 2019 EXECUTIVE COMMITTEE MEETING

The Committee concurred to cancel the June 12, 2019 meeting as there would not be a quorum present.

REPORTS

5. GENERAL MANAGER'S REPORT - GM Lau reported that a letter is being sent from the City of San Diego to the Department of Safety of Dams (DSOD) by May 15, 2019 with a Lake Hodges Operation Plan submitted to the DSOD by August, 2019.
6. COMMITTEE MEMBERS' COMMENTS - None

INFORMATION ITEMS –NONE

CLOSED SESSION - NONE

ADJOURN

President Hogan adjourned the meeting at 4:15 p.m.

Michael T. Hogan, President



SANTA FE IRRIGATION DISTRICT BOARD OF DIRECTORS SPECIAL MEETING

Santa Fe Irrigation District Board Room
5920 Linea del Cielo, Rancho Santa Fe, California 92067

WEDNESDAY, JULY 31, 2019
8:30 a.m.

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE – President Hogan

ORAL COMMUNICATIONS

Opportunity for members of the public to address the Board (Government Code Section 54954.3)

Public Comment Procedures for Board Workshop Agenda Items on Cost of Service and Water Rates

- *The time limit for individual speakers is three (3) minutes.*
- *If two individuals yield their time to a third individual, the third individual may speak for up to ten (10) minutes. Individuals may yield their time to another speaker by submitting a speaker card identifying the person speaking on their behalf. No other yielding of time may occur.*
- *A person desiring to make an organized group presentation may utilize written materials if he or she submits the materials to the District Clerk by e-mail or USB drive at least 24 hours prior to the date and time of the meeting and will be permitted up to twenty (20) minutes for their presentation.*
- *The Board may receive additional comments from individuals or organized groups following the presentation by staff. Individuals are asked to observe a time limit of two (2) minutes, and organized groups are limited to six (6) minutes. Members of the public are asked to submit an additional speaker's card indicating a desire to speak or yielding time to an organized group for such additional comments.*
- *The Board Chair may, in his or her absolute discretion, extend or shorten the times described above or otherwise adjust the above procedures to accommodate numerous speakers. A decision of the Chair to do so in one instance shall not be deemed a waiver of these procedures as to any other instance or matter.*

CONSENT ITEMS

1. Receive and File Monthly Finance Reports
 - a. Budget Performance
 - b. Disbursements
 - c. Monthly Investment Transaction Report
2. Waive Full Reading and Adopt Resolution No. 19-___, Establishing an Appropriation Limit for the District for the Fiscal Year Commencing July 1, 2019
3. Waive Full Reading and Adopt Resolution No. 19-___, Adding Unpaid Charges to the 2018-19 Property Tax Roll as Fixed Charge Special Assessments
4. Quarterly Treasurer's Investment Report
5. Receive and File Annual Report of Reimbursements and Compensation Paid to Directors

ACTION AND DISCUSSION ITEMS

The following items on the Action Agenda call for discussion and action by the Board of Directors. All items are placed on the Agenda so that the Board may discuss and take action on the item if the Board is so inclined.

6. Board Workshop: Discussion of Cost of Service Recommendations and Related Items

DIRECTORS' COMMENTS

Director's comments are comments by Directors concerning District business, which may be of interest to the Board. They are placed on the Agenda to enable the individual Board members to convey information to the Board and the public. No action is to be taken on comments made by the Board members.

7. Directors' Comments

INFORMATION ITEM – None

CLOSED SESSION

At any time during the Regular Session, the Board may adjourn to Closed Session to consider litigation, or discuss with Legal Counsel matters within the Attorney/Client Privilege, subject to the appropriate disclosures. Discussion of litigation is within the Attorney/Client Privilege and may be held in Closed Session. (Pursuant to Government Code Section 54956.9)

8. Conference with Legal Counsel- Existing Litigation
Pursuant to Government Code Section 54956.9 (d)(1)
Rancho Santa Fe Association v Santa Fe Irrigation District
Case No. 37-2018-00064214-CU-MC-NC
9. Conference with Legal Counsel- Anticipated Litigation
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of
Government Code Section 54956.9
One potential case

ADJOURNMENT

Any writings or documents provided to a majority of the Board of Directors for any item on this agenda will be made available for public inspection in the District Office located at 5920 Linea del Cielo, Rancho Santa Fe, CA during normal business hours.

Assistance for the disabled: If you are disabled in any way and need accommodation to participate in the Board meeting, please call the Board Secretary at (858) 756-2424 for assistance at least three (3) working days prior to the meeting so the necessary arrangements can be made.

DRAFT

Preliminary 2019 Regular and Special Meeting Agenda Items List

August 15, 2019

- Pledge: Hogan
- Employee Recognition – Jim Gingrich 15 yrs; Steve Graziano, 20 yrs
- Asphalt Paving Repair Services Contract
- SDCWA Presentation on AB1668 (Conservation Way of Life)

September 19, 2019

- Pledge: Menshek
- Employee Recognition – Erica Saenz, 5 yrs
 - ACWA Election
- Award Construction Contract for Mechanical Dewatering Project

September 19, 2019 Potential Special Workshop (immediately following reg. meeting)

- Pledge: Dunford
- Cost of Service Study/Water Rates

October 17, 2019

- Pledge: Petree
- Quarterly Treasurer's Report
- Quarterly Board Expenses Report

November 21, 2019

- Pledge: King
- Final Cost of Service Study Report and Authorize to issue 218 Notice

December 19, 2019

- Pledge: Hogan
- Acceptance of FY 2019 Financial Audit
 - Reconciliation of Reserve Fund Balances

January 16, 2020

- Pledge: Dunford
- Quarterly Treasurer's Report
- Quarterly Board Expenses Report
- Distribution of CAFR
- Water Rate Hearing
- Adopt Resolution No. 20-___ Setting Rates and Charges for the District
- Annual District Investment Policy Review and Update

Admin Code Revisions

- Adopt Resolution No. 19-___, Amending the District Administrative Code, Article 27, Backflow Prevention (WRC)
- Annual Review of Records Retention Schedule
- Reserve Fund Policy Review (AFC)